

SBDC Confidential Pre-Appointment Questionnaire

*Please email completed form to *mec20175@gmu.edu* *

Principal(s)/Partner(s)/Owner(s): _____

Business Name: _____

The following information is requested to enable us to serve you more effectively and comply with the terms of our funding agencies. All information will be held in strict confidence.

1. What does your primary business provide? (i.e., major products/services sold)

3. Who are your primary customers? (i.e., customer profile)

4. Who are your main competitors and what is your position relative to them in the market?

9. What are the 3 main issues you would like to discuss with an SBDC business advisor?

1. _____
2. _____
3. _____

*Please attach any relevant documents that may help us determine how we might serve you. You may want to include financial statements (actual or proforma), business plans, resumes of yourself and partners/ officers, previous studies of your business or venture, literature, diagrams, photos, etc.

Please call the SBDC office, (703) 466-0466, if you have any questions.

Date Prepared: _____ Prepared by: _____

Name: _____ Title: _____
(Owner, President, Partner, etc.)